

# Andover Parent, Teacher and Community Organization (APTCO)

## Meeting Minutes for March 20, 2014

**Members in attendance-** Gina Marquez (via Conference Call), Missy Wisniak (Vice-Chairperson), Regina Pekarek (Treasurer), Jill Peterson (Secretary), Mark Van Voorhis (Principal), Cathy Witte (Volunteer Service Coordinator), Kelsi Plattner (Asst. Principal), Andrea Haglund, Janine Raab, Dennis Raab, Ronda Tebbenkamp, Julie Blaha (President of Anoka Hennepin- Education Minnesota)

### 1. Welcome and Introductions

#### a. Meeting started at 6:30

### 2. Reports

#### a. Secretary Report- Jill Peterson

- i. Minutes for the February meeting were reviewed by members in attendance. Motion made to accept the secretary report for February 2014 meeting made by: Andrea Haglund second by: Janine Raab Motion carried.

#### b. Treasurer Report- Regina Pekarek

- i. Closing balances for month ending 2/28/2014
  1. Checking \$31,915.52
  2. Savings \$100.99
  3. Money Market \$7,553.18
- ii. Motion made to accept the treasury report for February 2014 made by: Ronda Tebbenkamp Second: Jill Peterson Motion Carried

#### c. Principal Report- Mark Van Voorhis

##### \* Staffing Process

2 Retirements: Sue Casey, Ronda Tebbenkamp  
Numbers declining, but moving up to all day Kindergarten, 8 sections of 4 and 5 for sure. Other grade levels are closer to class size limits, so they are still waiting for numbers to come in.

##### \* Testing

OLPA testing is completed, great progress is being made to continue to improve scores across the grade levels!  
CoM (Concepts of Math) test results for K-1 have been coming in. Almost all students are moving up and out of the emerging levels, and catching up to where they should be.

MCA testing coming soon in April

##### \* Districts Above and Beyond Winners

Alysia Nahring and Lenny Smith will be recognized at district level for going above and beyond. Way to go!

##### \* ENVoY Training

Many teachers are now certified in ENVoY. Which is using non-verbal cues in classroom management, lots of picture cues and hand signals.

##### \*Youth Frontiers (Kindness Retreat)

4<sup>th</sup> graders learned about spreading kindness and helping to build a safe community of students. We discussed possibly asking the High School Football Association to help pay for this in the future because there was great feedback from students and teachers. (about \$4000.00)

**\*Lyceums**

Thank you to APTCO for providing funds for the lyceums this year. Climb Theater (3-5 grade) and Critters and Company (K-2) were fun for all.

**\*Letter from 3<sup>rd</sup> Graders**

A group of 3<sup>rd</sup> graders want to help children who are in the hospital. Their group name is "Make a Difference for Kids-Andover", They would like to collect money to buy toys for the children in the hospital off their wish list. We are in support of helping with this request with a \$25 Target gift card to buy toys. Motion made by: Andrea Haglund, Second: Ronda Tebbenkamp Motion Carried

**d. Volunteer Services Coordinator- Cathy Witte**

**\* Volunteer Update**

650 volunteers have come through the doors, working 4,981.75 hours! Not including the 45 volunteers the last two days alone for the kindness retreat!

**\* 5<sup>th</sup> Grade T-Shirts**

Were sent home with students today.

**\*Kindergarten Registration**

This is coming up on April 15<sup>th</sup>. Folders will be stuffed April 7.

**\* Spring Coyote Apparel Sale**

Forms will sent home in Wednesday folders April 9, due back April 23. Ideal Advertising did a great job in the fall so we are using them again this spring. \*\*Sample racks will be in the main office again for the duration of the sale.\*\* Forms will be sent home in the kindergarten folders as well this year!

**\* Yearbooks**

Order forms will go home next Wednesday (March 26). They can be purchased online or submit paper order form. Next year, we will be ordering yearbooks in January, when there is less going on in the school.

**\* Track and Field T-Shirts**

Forms will be going home April 2, ending April 16. No online ordering.

**\* 5<sup>th</sup> Grade Party**

Lori Hinkel will be the parent coordinating this event. The planning committee is in place and they will begin meeting next week. The 5<sup>th</sup> Grade Party will be on Thursday, May 29<sup>th</sup>.

**\* Showcase/Volunteer Appreciation/Staff Appreciation**

Planning is in the works

**3. Old Business**

**a. Results of ACBC Food Drive Service Project**

Total money raised for the cash drive was \$548.78

**b. Donation to Andover High School Senior Party**

We will continue to look into our budget for this year after the Carnival to see if we are able to donate money to the Senior Party at Andover High School. We will vote in April.

#### **4. New Business**

##### **a. Teacher Contract Negotiation (Julie Blaha-President of AHEM)**

Ms. Blaha came to the meeting to answer any questions we have about the teacher contract negotiations that are happening this year. She started with an overview of the process...Contracts are renewed every two years. The current contract was due July 1, 2013. In December, 2013 the two groups went into mediation to see if a compromise could be reached. Ms. Blaha stated that the two big sticking points are about Health Insurance and adding an additional step to the contract. The next meeting between the two groups will be Thursday, March 27. You can follow the progress on their Facebook page: *Anoka Hennepin Education Minnesota* or on their webpage: *ahem.mn.aft.org*, go to quick links and then negotiations news.

##### **b. Carnival (Cathy Witte)**

Raffle tickets went home yesterday, many families already want more tickets. Carnival games are coming in. Matching donations are coming in. Food is being ordered. Well on the way.

##### **c. Kindergarten Registration (Jill Peterson)**

Jessica Pearson will be coming to take pictures of next year's kindergarteners at kindergarten registration. She is bringing all the equipment and a helper. We will give her a \$100 gift card as a thank you.

##### **d. Track and Field Funding Request**

Motion made to approve up to \$500 donation to fund snacks, ribbons and other track and field items made by: Ronda Tebbenkamp Second: Andrea Haglund Motion approved.

##### **e. Open Board Positions for 2014-2015**

Chairperson and Vice-chairperson

Also, ask Chris Vanjoske to put that up on Andover Elementary website

**Planning for April Meeting.** Our next meeting will be April 24 at 6:30 pm in the Primary Media Center. Send agenda items to [andoverpto@gmail.com](mailto:andoverpto@gmail.com)

Motion to adjourn meeting by: Andrea Haglund second: Ronda Tebbenkamp Motion carried.

Meeting adjourned at 7:41

Respectfully submitted by Jill Peterson